

15th July 2019

Dear Parent/Carer,

We hope that your child is enjoying their summer break following their GCSE exams whilst also looking forward to studying for their Post 16 qualifications from September. We are very excited about the continued improvements that we are making in Post 16 provision at Outwood Academy Easingwold and we look forward to supporting your son/daughter in receiving excellent education and guidance over the next two years.

With this in mind, I would like to inform you about the enrolment and induction process following GCSE results that will ensure a smooth transition to study in the Sixth Form.

GCSE results day – Thursday 22nd August

We will be available at Outwood Academy Easingwold from 0830-1300 on results day to discuss any issues relating to Post 16 study at Outwood Academy Easingwold. Should parents wish to contact me then please do so on 01347 821451 or via e-mail (t.garnham@easingwold.outwood.com).

Monday 2nd and Tuesday 3rd September 2019

These are allocated as Staff training days and students are not expected in the academy. However should you or your child wish to have a meeting with Miss Baggaley – our post 16 Learning Manager – on these days then please let us know and this can be arranged.

Wednesday 4th September 2019 – Year 12 Enrolment and first day of term

Students should attend the Post 16 Centre by 8.45am with their GCSE exam results. The purpose of this is to confirm subject choices and to complete enrolment paperwork. We assume that students will not have changed their choice of subject opted for previously, but if this is not the case then this can be discussed on the day. Students should bring their emergency contact details and have their mobile number to hand for completion of Post 16 documentation. The Post 16 dress code should be worn on this day. Some informal team building activities and an assembly will take place as students get to know one another, and there will be an opportunity for students to meet some of their teachers and start to become familiar with sixth form life. On Thursday 5th September students will follow their “normal” timetable.

Post 16 Dress Code

Please can I remind you that we operate a business dress code for our Post 16 students. We ask that students wear business dress with pride and act as a role model for younger students within the Academy.

The dress code is outlined below:

Female

- Smart jacket
- Tailored trousers
- Skirt or dress of appropriate length
- No leather trousers/skirts
- Appropriate blouse or top (not low cut or strappy)
- Tights must be worn with skirts or dresses
- Shoes – smart shoes with heels up to 1½ inches
- Smart boots are allowed not UGG type boots
- No shorts
- No sandals or shoes/boots with open toes for health and safety reasons
- No trainers
- No hoodies
- No facial piercings

Male

- Smart suit (jacket & trousers of the same colour)
- Shirt and tie of choice
- Tie must be worn with shirt collar fastened and tie length to reach the top of
- Trousers/belt
- Shoes – smart shoes
- No shorts
- No sandals or shoes/boots with open toes for health and safety reasons
- No trainers
- No hoodies
- No facial piercing

It is the responsibility of the student to maintain the boundaries of acceptable business dress and presentation. In all cases the judgement of the Principal/Director of Post 16 will be final on matters of acceptable dress and presentation.

If any student is unsure about any item of clothing, they are to keep the receipt and bring the item(s) into the Centre to have it checked by the Principal/Director of Post 16 as to its suitability. Outwood Academy Trust are able to provide a contribution towards the cost of business dress if students qualify for a bursary. This is redeemable by providing a receipt in September. This process will be explained on the Induction Day.

Transport

Free daily transport is provided for students travelling from Ripon as follows:

Depart

7.30am – Morrisons, Harrogate Road.

7.40am – Outwood Academy Ripon Bus Park

7.45am – Ripon Bus Station

8.20am – Outwood Academy Easingwold

Return

15.00 – Outwood Academy Easingwold

15.45 – Morrisons, Harrogate Road

15.50 – Ripon bus station

16.00 - Outwood Academy Ripon

Please email me to confirm if you intend to use the bus transport and the location of your pick-up/drop-off. You will then be sent a bus pass which you can use as permission to travel on the free bus.

Early events

We hope to arrange a number of memorable and useful events for Post 16 students to opt into during their time at Outwood Academy Easingwold sixth form.

I would like to invite all parents/carers of year 12 students to a welcome evening on Tuesday 10th September in the post 16 hall at 6pm. This will be an opportunity for parents to hear more about sixth form life and meet with the sixth form team to ask any questions that you might have about studying in our sixth form.

On Saturday 14th September we will be taking a group of Year 12 and Year 13 students to walk the three Yorkshire peaks for the mental health charity MIND. More information about this strenuous walk can be found at the website: <https://www.threepeakschallenge.uk> but suffice to say that if your child would like to take part then I recommend some training over the summer in order to get ready for this challenge! We do hope that a number of Year 12 students will take part in this early team-building activity.

On Wednesday 25th September we plan to take a group of sixth form students to Cambridge to have a look at the famous University. This date coincides with a “Women in Economics” open day at Gonville and Caius college which we hope some of our female students will be interested in attending.

On Saturday 5th October we will be taking a large group of students to the Leeds University Open Day. Parents are invited to take part in this event too in order to take an early look at a Russell Group University.

Finally on Wednesday 8th October we will take a small group of interested students to the National apprenticeship show at the Great Yorkshire showground.

Further details of all of these events will follow in September.

Finally...

Please do contact me (t.garnham@easingwold.outwood.com) if you have any questions regarding enrolment or induction or indeed any other matter relating to Post 16 study. I would like to take this opportunity to wish you a healthy and happy summer holiday and I look forward to working with you to support your son/daughter in the coming years.

Yours sincerely

Mr T Garnham – Acting Assistant Principal i/c post 16